



Shamrock Pines Homeowner's Association, Inc.

ANNUAL MEETING MINUTES SEPTEMBER 23, 2023

The meeting was held at the home of President Curt Penrod who called the meeting to order at 11:05 am.

Members in attendance:

Karen Shields
Kevin LaCoste
Sally LaCoste
Matt Shields
Diana McLoughlin
Karen Mattocks
Chuck Mattocks
Randal Gardner
Peter Goldsmith
Cathy Gardner
Donna Sunell
Dennis Sunell
Susan Penrod
Lila Krause
Richard Krause
Warwick Smith
Candace Smith
Heather McDonald
Kathy Key
Rod Key
Jo Banta
Eileen Moffitt
Justin Dunlap
Lynn Novak
Leanne Mattison
Jim Weitzel
Suze Weitzel

Board Members in attendance:

Curt Penrod	President
TJ McDonald	Vice-President
Michelle Goldsmith	Secretary/Treasurer
Doug Gorsline	Member-at-Large

Roster updates were solicited, and members affirmed that they enjoyed receiving both electronic and printed versions of the roster.

Treasurer's report was given by Michelle Goldsmith as follows:

Financial Statement

For the period of September 1st 2022 to August 31st 2023

Beginning Bank Balance: 43,018.90 September 1, 2022

Income – Dues:	11,700.00	
Expenses		
Insurance	1056.00	Directors and Officers Liability
	441.00	General Liability
Landscaping	4125.00	
Sep. 2022	490.00	
Oct.	885.00	
Apr. 2023	490.00	
June	885.00	
July	490.00	
August	885.00	
Post Office Box	100.00	
Oregon Secretary of State	50.00 (09/2022)	
	50.00 (08/2023)	
Property Taxes	60.95	
Misc. Expenses		
HOA 2022 Picnic	441.83	
New Neighbor Gifts	49.90	
Sign Repair	417.44	
Domain	16.98 (partial)	
TOTAL EXPENSES :	6809.10	

Ending Bank Balance: 47,909.80 August 31, 2023

A motion was made to approve the slate of officers and grant authorization to conduct all necessary banking business. The motion was approved.

Shamrock Pines HOA Officers

Curt Penrod	President
TJ McDonald	Vice President
Sally LaCoste	Secretary
Michelle Goldsmith	Treasurer
Doug Gorsline	Member- at-Large

A board motion was made to accept the 2022 meeting minutes. The motion was approved by vote.

Presidents Report:

Curt reported that he has been working with city manager Chad Sweet on signage for the neighborhood resulting in a new "Dead End" sign prior to the approach of the habitat. Additional signing may require city approval, with the expense borne by the HOA.

The Architecture and Review Committee has recently been comprised of the current board members. A proposal was made and supported to form a committee comprised of at least one board member. Members serving on this committee are:

TJ McDonald
Rod Key
Lynn Novak
Karen Mattocks
Doug Gorsline

A committee has been formed to review best practices for the maintenance of the butterfly habitat and will work in coordination with the North Coast Land Conservancy to promote both the beauty and effectiveness of the habitat. Among the items to be addressed are the mowing schedule, seeding of wildflowers to attract pollinators and the silver spot butterfly, water, and fencing needs. Committee members are as follows:

Curt Penrod
Kathy Key
Heather McDonald
Eileen Moffitt
Justin Dunlap
Randal Gardner
Chuck Mattocks

TJ McDonald noted that there are streetlamps that need new bulbs. Our previous vendor for this service, Borland Electric, is no longer in business and a replacement needs to be found that meets the requirement of having a bucket lift to reach the bulbs. It was suggested that J&J Electric be contacted.

A reminder was given that our CC&R's require that garbage cans are to be secure and stored out of the view of neighboring properties.

Curt asked if email notification for board business is an acceptable form of written communication; all members present agreed.

Heather McDonald floated the idea of holding an all neighborhood garage sale next summer. None opposed but addressed the need for signage and traffic management. More information to follow.

It was reported that there has been no news of development of the 30 acres north of the butterfly habitat or discussions of a new fire department.

Candace Smith spoke about the need to coordinate emergency response efforts in our neighborhood as we are a designated temporary tsunami gathering location. We currently have 5 CERT, Community Emergency Response Team, members in our neighborhood. The CERT program educates volunteers about disaster preparedness and provides training in areas that may include fire and flooding, CPR, search and rescue etc.

Additional information may be found at the following:

Community Emergency Response Team Survey:

Go online Gearhart CERT Survey – This short survey may be filled out online.

For information about household needs for general preparedness visit www.ready.gov for a list of information and recommended supplies.

Candace also mentioned that we consider a contact volunteer from the neighborhood to coordinate with the city's incident response commander to verify information regarding an inventory of equipment and resources that can be employed during an emergency. Examples would include things such as generators, chain saws, and special equipment. It can help identify those neighbors with special needs, go bags, and emergency supplies. All information is confidential, and privacy is maintained. A survey may be sent to you in your water bill, or you can access on the city website <https://www.cityofgearhart.com/>

Several members had concerns about animal deterrents that emit a noise. While not everyone can hear it, it can be detected by pets and some adults and children. TJ will follow up with the homeowner.

A request was made to allow for electronic payment of dues. The treasurer will explore the options and report back before the next dues notification in January.

The meeting was adjourned at 11:55 am.

Members enjoyed a potluck lunch following the meeting.

Respectfully submitted,

Michelle Goldsmith
Secretary

